

Community Emergency Plan for Great Rissington

On completion of this plan please send a full version to emergency.planning@cotswold.gov.uk

1. PURPOSE

Aim of the Community Emergency Plan - is to increase resilience within the local community before, during and after emergencies, and to link into the local authorities and emergency services' emergency response structures. This Plan documents how Great Rissington would respond in an emergency situation e.g. while awaiting the assistance of statutory authorities /emergency services, or in support of them. **It is not the role of the community to take on the responsibilities of these agencies e.g. to save life, to take any risks to themselves or to cope for long hours without agencies' help and support.**

Objectives

- § Provide details for key community contacts with whom authorities can liaise with in an emergency
- § Identify the risks to the community and relevant response actions
- § Identify resources (including local ' Place of Safety') in the community to assist during an emergency

2. KEY POINTS OF CONTACT FOR THE COMMUNITY

Please list (in the order they should be contacted) name and contact details (day and evening) for the nominated persons who will coordinate the community's support to an emergency and be the point of contact for Cotswold District Council/ Emergency Services.

Name	Tel:	Email:	Postal address
1) Graham Ramsay (Parish Clerk)	01451 822203 07837 515050	ga.ramsay@btinternet.com	2 Orchard Bank
2) Elizabeth Meyrick (Chair, Parish Council)	01451 820497		Swan House
3) Richard Cleverly (Vice Chair, Parish Council)	01451 820129		Meadow Barn

3. POSSIBLE EMERGENCIES AND RISK ASSESSMENT

Risk assessment of the types of emergencies that would have an impact on our community and how local emergency planning could help. **(An example is given below; please insert your own examples)**

Type of emergency	Potential risks	Actions to address those risks
Traffic accident at key junction	Travellers in the queues behind are stuck for some hours	Identify alternative routes, including ones appropriate for HGVs, and inform police Open up Place of Safety for tea, toilets
Light aircraft crash	Casualties amongst aircraft crew and public on the ground	Secure the scene, establish places of safety for casualties. Divert traffic away from area. Alert local residents
Village cut off by severe weather (eg flooding, snow, etc) or other phenomenon (eg fallen trees, sink holes, etc)	Local residents and visitors unable to reach hospital, obtain food, heating oil, etc	Establish contact with relevant authorities and keep residents informed via website, etc. Liaise as appropriate with neighbouring parishes. Where feasible and safe to do so, establish work parties to clear the blockages. Identify local residents who may be particularly vulnerable and set in train welfare arrangements.

Long term power or water outage	Local residents unable to cook, communicate, keep warm, etc	Establish contact with relevant statutory supplier(s). Keep residents informed via website (if possible), etc. Identify local residents who may be particularly vulnerable and set in train welfare arrangements
Building collapse or fire	Casualties	Secure scene. Remove casualties to places of safety if possible. Establish working party to secure the building(s) and undertake initial clearance unless evidence gathering is required. Organise temporary accommodation if possible.

4. ACTIVATION OF THE PLAN

This plan will be activated when an emergency has occurred or if warnings are received, prior to an anticipated event. It may also be activated when local authorities/emergency services need support or are not able to attend immediately e.g. in severe weather. In this case the nominated point of contact/coordinator for the community (section 2) will put all or part of this plan in to effect as appropriate. **If the plan is activated Cotswold District Council should be made aware please (see section 8 for contact details).**

5. COMMUNITY RESOURCES

Volunteers have indicated what tasks they may be prepared to carry out if an emergency occurs and what resources they can offer. *Please see annexe for details*

Please note that the information/ contacts in the above list are confidential and should only be held by those persons listed in section 2. A 'public' version of this plan can be made available by deleting the above contact list before distribution.

6. LOCAL PLACE OF SAFETY- If required District councils are responsible for setting up a central Rest Centre during an emergency. However, it may be necessary to set up a temporary 'Place of Safety' (e.g. village hall, pub) within the community.

Place of Safety (full address)	Contact Name	Telephone No.
Great Rissington Club	Richard Cleverly	820129
Rissington School (GR site)	Liz Bannister	820857
The Lamb Inn	Paul Gabriel	820388
St John the Baptist church	Rev Rachel Rosborough Rev Christopher Etherton Sheila Jesson	820386

7. LOG - During an emergency, ideally community volunteers should keep a record of actions taken and enter them in a central log (attached). Information can be entered at the time, or directly after the emergency.

8. COMMUNICATION AND CONTACTS- Contact details for statutory authorities, emergency services can be found below. *Please delete contacts not needed for your community and add any other useful local contacts e.g. Village agent etc*

Organisation	Telephone	Website
Emergency Services	999	
Police (non emergency)	101	www.gloucestershire.police.uk
Cotswold District Council	01285 623000 Out of hours 0845 3039729	0900 – 1700 hrs http://www.cotswold.gov.uk
Gloucestershire County Council	01452 425 000 (Mon-Fri 8.30am-5pm)	www.gloucestershire.gov.uk

GCC Highways Team	08000 514 514 (24hr)	www.gloucestershire.gov.uk/transport
NHS 111 Service	111 (24hr) When medical help required but not 999 emergency	(NHS Choices) www.nhs.uk
Environment Agency		
General Enquiries	03708 506 506 (24hr)	www.environment-agency.gov.uk
Environment Incident	0800 80 70 60 (24hr)	
Floodline	0345 988 1188 (24hr)	
Water / Sewerage Companies		
Thames Water	0800 3169 800 (24hr)	www.thameswater.co.uk Interactive map of latest incident info www.thameswater.co.uk/thamesleve/index.htm
Severn Trent Water	0800 783 4444 (24hr)	www.stwater.co.uk/ Interactive map of latest incident info www.stwater.co.uk/my-supplies/live-updates/

Organisation	Telephone	Website
Bristol Water (NB Water supplier only-contact Wessex Water for sewerage issues).	0345 702 3797 (24hr)	www.bristolwater.co.uk
Wessex Water	0345 600 4 600 (24hr) Sewage Floodline 0245 850 5959	www.wessexwater.co.uk
Welsh Water – Dŵr Cymru	0800 052 0130 (24hr)	www.dwrcymru.com
Gas Leaks any supplier	0800 111 999 (24hr)	www.nationalgrid.com
Electricity Distributors		
Western Power Distribution	0800 6783 105 (24hr)	www.westernpower.co.uk Loss of supply interactive map www.westernpower.co.uk/Power-Outages/what-s-Happening/Power-Cut-Map.aspx
Scottish and Southern Electricity	0800 072 7282 (24hrs)	www.sse.com/Home/
Local Village/ Community Agent	<i>You may want to add name/ number or your local Village/Community Agent</i>	www.villageagents.org.uk

9. PLAN REVIEW AND UPDATE - In order to keep this plan up to date, contact lists should be revised at **least annually**, and the plan fully reviewed as needed.

Date of last full plan review:	<i>Add date</i>	Date of last contacts review:	<i>Add date</i>
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Logging sheet

NAME OF COMMUNITY:

During an emergency, information about actions taken by the community will be captured using the following sheet.

Date	Time	Information / Decision / Action	Initials

